



APPLICATION FOR BUSINESS LICENSE

NAICS:

BUSINESS NAME:

BUSINESS PHONE:

BUSINESS ADDRESS:

(No. P.O. Boxes or
 Personal Mail Boxes-PMB)

City

State

Zip Code

MAILING ADDRESS:

City

State

Zip Code

EMERGENCY CONTACT:

EMERGENCY PHONE:

DATE BUSINESS STARTED IN CARLSBAD:

ORGANIZATION TYPE:

APPLICANT NAME/ADDRESS: (OWNER OR IF PARTNERSHIP/CORP. GIVE NAMES OF PARTNERS OR CORP. OFFICERS)

TITLE1	TITLE2	TITLE3
NAME1	NAME2	NAME3
ADDRESS1	ADDRESS2	ADDRESS3
CITY1 STATE1 ZIP1	CITY2 STATE2 ZIP2	CITY3 STATE3 ZIP3
PHONE1	PHONE2	PHONE3

BUSINESS DESCRIPTION:

PLEASE BE SPECIFIC

PROVIDE THE FOLLOWING WHEN APPLICABLE:

E-MAIL ADDRESS:

STATE SALES TAX NUMBER	FEDERAL TAX ID. NUMBER	CA DRIVERS LICENSE
STATE CONTRACTOR LICENSE NUMBER	CLASS	STATE EMPLOYER IDENTIFICATION NUMBER
		SOCIAL SECURITY NUMBER

This business license application does not authorize you to conduct business! You will be notified by the Finance Department via email when your application is approved. *At that time, you will be furnished a business license number and a link you may use to tender payment for your business license via the internet.*

- If this is a home-based business, you must agree to the Home-Based Business Requirements on the following page.*
- If you intend to operate a business within a redevelopment area, you may need a Redevelopment Permit. Please contact a planner in the Planning Department at 760-602-4600, or call Redevelopment at 760-434-2815.*
- If you plan to change or install a sign for your business, contact Community Development at 760-602-4610.*

OFFICE USE ONLY

License # _____ Exp. Date _____ SIC # _____ Charge Code _____ Bus. Location _____

SUPPLEMENTAL BUSINESS INFORMATION

*If your business is located outside of Carlsbad, please 1) check this box
2) skip the supplemental questions and
3) complete the electronic signature section below.*

1. **What is the total square footage your business occupies?**

2. **Please check all boxes below to indicate business operations which involve:** None

Wood Working Hazardous Processes Warehouse Flammable Liquids Painting

3. **Type of business (please check one):**

Wholesale Retail Manufacturing Consignment Service

4. **Previous use of site (please be specific):**

5. **Number of employees (including self):**

6. **Please check all boxes below to describe any proposed sale of alcoholic beverages:**

NONE On Sale Off Sale Beer/Wine Liquor

7. **Landlord/Property owner**
(commercial locations only):

CITY

STATE

ZIP

PLEASE CHECK THIS BOX IF HOME-BASED
BUSINESS in Carlsbad

Home-Based Business Requirements
(Excerpt from Carlsbad Municipal Code-Title 21)

Home occupations are allowed which are not disruptive to the residential character of the neighborhood and which are subject to the following conditions:

- (A.) Home occupations shall be conducted as a secondary use by a resident or residents of the premises.
- (B.) No employees shall be employed on the premises.
- (C.) All home occupation activities shall be conducted entirely within the residential structure, except for permitted agricultural or horticultural uses.
- (D.) There shall be no external alteration of appearance of the residential structure which would reflect the existence of the home occupation.
- (E.) No storage of materials, goods, equipment, or stock in trade shall be permitted where visible from the exterior of the property. No deliveries or pickups by heavy-duty commercial vehicles shall be permitted.
- (F.) **Sale of goods or services shall not be conducted on the property**, except for agricultural goods grown on the premises. This provision shall not be construed to prohibit taking orders for sale where delivery of goods or performance of services does not occur on the property.
- (G.) The home occupation shall not cause any external effect which is inconsistent with the residential zone or disrupts the neighborhood, including but not limited to, noise from equipment, traffic, lighting, offensive odor, or electrical interference.
- (H.) No advertising, signs, or displays of any kind indicating the existence of the home occupation shall be permitted on the premises.
- (I.) The home occupation shall not cause the elimination of required off-street parking.
- (J.) The home occupation may not utilize an area greater than 20% of the combined total floor area of all on-site structures.
- (K.) A City Business License is required for the conduct of a home occupation.

EXECUTED THIS DAY OF I, Print full name
Day Month Year

BY SUBMITTING THIS APPLICATION. I ACCEPT THE CONDITIONS & DECLARE UNDER PENALTY OF PERJURY THE FOREGOING IS TRUE AND CORRECT.

TITLE
